Blue Ribbon Fair Entry for 2021 ADGA National Show

PLEASE BE AWARE, ONCE YOU HAVE CHECKED OUT AND SUBMITTED YOUR ENTRIES YOU CANNOT GO BACK IN AND MAKE ANY CHANGES. SUBMITTED ENTRIES WILL BE CONSIDERED FINAL AND DOWNLOADED INTO THE DESKTOP PROGRAM. PLEASE BE SURE OF YOUR ENTRIES BEFORE YOU SUBMIT THEM. YOU ARE ONLY ALLOWED 3 (THREE) SUBSTITUTIONS AT CHECK IN AND THOSE MUST BE MADE PRIOR TO THE 4 PM DEADLINE ON JULY 17 ENTRY DAY. STALLING WILL BE AN ONGOING PROCESS AS ENTRIES ARE SUBMITTED.

PLEASE DO NOT PUT ALL OF YOUR INFORMATION IN USING ALL LOWER CASE OR ALL CAPS…THE RINGSIDE PROGRAMS WILL PRINT EXACTLY AS YOU INPUT YOUR DATA

1) Click on Blue Ribbon Fair entry link on the ADGA National Show website.
2) Click on Create Account….all exhibitors will need to create a new account "Open Entries are Department 1
   Youth Embedded Show is Department 2
   Youth Activities is Department 3
   You should be able to enter all departments under one account.
3) Create new exhibitor account: Required fields are marked with an * on the screen
   a) Division (Open, Youth Embedded, Youth Activities)

   NAME: If you are entering all animals as a DESIGNATED HERD UNIT please do the following:
   b) First Name = HERD
   c) Last Name=HERD UNIT YOU ARE SHOWING UNDER i.e. Herd name
   If you are entering as an individual, fill in the name listed on your registration papers
   d) Address
   e) City
   f) State
   g) Zip
   h) Cell phone number
   i) Email
   j) Confirm email
   k) Farm name (this could be the same as your herd unit)
   l) Premise ID Code…not required…if you have one, fill it in
   m) YQCA Certification= ADGA ID# (required)
   n) User name
   o) Password
   p) Security Question
   q) Security Question Answer

   You will then be asked to accept the Blue Ribbon terms

At this point you will get a confirmation email with your log-in info..you will need this if you plan to save your entries and go back and make changes at a later time prior to submission

Email will be from brf_webmaster@martechsys.com

4) **Go to Entries tab**

DEPARTMENT 1- Open Show

All classes available in the department will be displayed. Click on the + sign next to the breed to expand and show all classes.

Click on ADD button to start adding entries…this will open the Livestock Entry Screen The Department, Breed and Class will be displayed…make sure it is the class you want to enter.

There is a FILE UPLOAD button: if you want your doe considered for production awards you MUST attach a copy of your most recent end of lactation report. If we do not have this file, your doe will not be considered. This file can be in .pdf or image format

Following is the info you will need to fill in on an individual class entry (group classes will require less info)Please use format P (Purebred), A (American), or G (Grade) as the leading letter on your registration number for Animal registration Dam & Sire Registrations,

Make sure you are listing name, numbers, owner and breeder EXACTLY as printed on your registration papers. If a registration is pending..put PENDING…do NOT make up numbers

Sire Reg #

Sire Name exactly as on registration paper

Dam Reg #

Dam Name exactly as on registration paper

Owner: this is either the HERD UNIT you are using or, if entering as an individual, the owner listed on your registration paper

Animal name: Exactly as on registration paper

Breeder: the name of the breeder listed on the registration paper

Registry #: please use above format…if using a Stamped duplicate indicate PENDING

DOB: mm/dd/yyyy format

Rfid: not required but if you have one, please enter

Production info: again, not required but if you list your does' last completed record it will print in the ringside show books

SAVE ENTRY

GROUP CLASSES: All you need to do is enter Dairy Herd, Best 3 Junior Does, Best 3 Senior Does. We do NOT need individual info on who you are showing in what group class.
GET OF SIRE (JR & SR) Name of Animal = Sire of the Get you are showing and his registration number
PRODUCE OF DAM: Name of Animal=Dam of Produce you are showing and her registration number
DAM & DAUGHER: Name of Animal=Name of Daughter and her registration number. Please also list Dam and Dam registration number
THAT IS ALL THE INFO WE NEED FOR GROUP CLASSES

DEPARTMENT 2-Youth embedded show
If you are entering the youth embedded show, you will need to enter your youth embedded entries the exact same way you entered the open class show. They MUST be entered in Open class first.

DEPARTMENT 3-Youth activities
This is the department for entering Showmanship, Judging and Management. Age restrictions apply. IF you need a showmanship pen for your showmanship doe, please be sure to add that cost in the miscellaneous fees. It will ONLY show up if you have entries in Department 3.

Click on REVIEW ENTRIES: pending entries
This is a list of what you have entered….they are pending submission

Click on ITEMS/CHECKOUT
Fees listed as miscellaneous are Pen Fees….indicate how many pens total you will need ($25.00 each)
Additional parking passes…you will receive ONE parking pass at check in…if you need more, please pre-order here as they will not be sold at check in ($10.00 each). Your entries fees will be automatically calculated from your animal/group entries and miscellaneous fees will be added. You will see a fee summary

IN YELLOW, you must click on the following:
"By checking this box, I affirm that I have read and understand the rules and regulations set forth by the Fair and will abide by them."

You will have another chance to review and/or print those rules

You will also have a chance to print/preview your receipt at this point but this is PENDING only.

Click on Checkout and you will be asked to fill in your billing information and your payment/credit card info.

At this point, you will find a CHECKOUT COMMENT box. You MUST fill in this box if you plan to take advantage of early release or camp in the barn. It MUST be listed here and include how many will be camping in the barn. You may also include any stalling requests in this box. We will do our best to accommodate your requests but final stalling decisions are at the discretion of the National Show Committee…this is a limited field so if you are too wordy, only part of your comments will print…you can abbreviate:
EXAMPLE: Camping-yes 5, release yes, stall by so and so

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